

Lebanon-Laclede County Library District Minutes of Board of Trustees Meeting

July 15, 2025

The Lebanon-Laclede County Library District Board of Trustees met Tuesday, July 15, 2025, at the Lebanon-Laclede County Library. President Mark Campbell called the meeting to order at 5:00pm.

Trustees present: Mark Campbell, Mike Simpson, Bob Scoby, Kerry Lewis, Susan Sellers, Christine Hutson and Glenn Lawrence

Trustees absent: Michael Kinion

With seven of eight Trustees present, a quorum was established.

Also present: Tina Chaney, Library Director; Erica Semsch, Assistant Library Director; Ally Dorris, library staff; Mark Spangler, Bruce Owen, Jim Lewis and Jack Silberberg

Agenda

Mike Simpson made a motion to approve the agenda as presented to the Board with the addition of correcting Kerry's name spelling. Susan Sellers seconded. Motion passed 7-0.

Minutes from June 17, 2025

Christine Hutson made a motion to approve the June minutes as presented to the Board. Glenn Lawrence seconded. Motion passed 7-0.

Financials Report

Mike Simpson asked Tina what the \$8,031 expenditure was for. Tina said she purchased magnifiers for Senior Day to hand out. Personal property tax is being monitored to determine next year's budget.

Bob Scoby asked where the Jeff Clamme donation is included in the financial comparison and what the current balance is. Tina said she would investigate it.

The financial review has not been paid.

Mike Simpson made a motion to approve the June 2025 financials report. Bob Scoby seconded. The motion passed 7-0.

Tour of Library:

Technical Services Department: Pam Waterman explained to the Board the process for selecting new books, cataloging and weeding. Pam has worked at the library for 25 years.

President's Report

President Mark Campbell introduced Kerry Lewis as the most recent addition to the Board. Mark reintroduced Bob Scoby, as he was appointed for another term. Mark asked the rest of the Board to introduce themselves.

Bob Scoby said Kerry was appointed to be the Friends of the Library liaison by the Friends Board. Mark Campbell reminded Tina to send approved meeting minutes to the Friends, Trustees and Foundation.

Mark remarked on the positive things he has noticed in the last year and a half. He complimented Tina for staying within the budget and providing monthly numbers for decision making—as well as programming, events and the library's social media presence. Mark said the support from the Foundation and Friends has been beneficial for creating library awareness and gathering donations. He mentioned upgrades in the Children's Room, Hall of History and Periodicals Room were made possible by donations and things to be proud of. Mark reminded the Board to keep the Strategic Plan in the forefront by following the guidelines discussed during the Board Retreat: staying within the lane of a Trustee, sticking to Board duties and allowing staff to do their jobs. Mark asked Tina to provide a copy of the Strategic Plan to Kerry.

Mark mentioned that due to a recent innocent error with one of the county appointees, the Board of Trustees' bylaws may need to be revisited. He suggested new appointees and seasoned Board members take the time to review the bylaws so everyone can form their opinions--and be able to voice them when they are re-addressed and possibly redefined. He said half the Board has changed since November 2023 when term limits were discussed last, so this would give new Trustees a chance to look over things and voice their opinions.

Director's Report

Tina Chaney emailed her report to the Board in advance.

Tina reminded the Board there is a Town Hall meeting on July 30 at 5:30pm at the Wallace Building. State Representatives will hear the public's opinions on property tax. Tina will represent the library.

Tina said she has the financial review booklets—they do not express an opinion, just the facts. She discussed the monthly numbers. Tina asked if the library could require a \$25 deposit on meeting rooms due to having several people reserving the rooms and not showing up, keeping other community members from being able to use them. Mark Campbell made a motion to charge a \$25 deposit on meeting room reservations. Christine Hutson seconded. Motion passed 7-0.

The Lebanon-Laclede County Route 66 Society selected the library and museum as a location for one of their "Roadside Attractions" signs. Acquiring and installing the sign

would be no cost to the library, and it would promote the Route 66 Museum to travelers. Route 66 Society President Bruce Owen said the signs were paid for with grant money.

Tina said the parking lot hasn't seen as much loitering, but there has been some broken glass and littering. She said the LPD Chief said they would patrol more after 8pm. Tina and Sam Allen met with the Police Chief to discuss library parking lot safety.

Tina said HB567 will change minimum wage requirements in Missouri. The library will be required to pay employees \$15 an hour.

The Board decided to push back talking about committees until Michael Kinion is present next month.

Tina said she would go over a tornado and earthquake drills and additionally a fire emergency kit in the upcoming staff meeting.

New Business

Old Board Meeting Minutes: 2009, 2010, 2012 and 2013 board meeting minutes are missing. Tina asked if anyone had minutes from these years to send them to her. Glenn Lawrence asked if approved Board minutes could be put on the website.

Orkin Bid: Tina said Orkin covers mice and rats. The Board asked for two more bids.

Old Business

HB903: Tina said she thinks it will be put back on the ballot in December.

Public Comments

Jack Silberberg, reporter for the Laclede County Record, asked if the person arrested in the parking lot was a passerby or a library loiterer. Erica Semsch said the person was loitering. He also asked for an update on the employee emails. Tina said the emails are done, but she still needs to get the passwords to employees.

Mark Campbell said he has been helping Tina look over the correspondence from the last two years associated with the book lockers. He said he will continue to look into that information.

Glenn Lawrence asked Tina if she heard anything back about the speed bumps in the parking lot. Tina said she emailed but has not heard anything back. He asked if the electrician came in. Tina said he came in and told her he was ordering the lights, but she had not heard from him since. Glenn asked Mark Spangler if he would help install the TV monitor in the hall. Mark said he was unable to at this time. Susan Sellers recommended Jeremiah for the installation.

Bob Scoby advised the Board be cautious of donations that come out of the blue due to scammers. The Friends gave the library \$300 from a donation they received to replace the stolen toys from the Children's Room.

Around \$87,000 is still needed for the parking lot replacement project.

Bob Scoby said the annual Christmas Party at Nancy's needs a committee for planning purposes.

Adjournment

Bob Scoby made a motion to adjourn at 6:36pm. Glenn Lawrence seconded. Motion passed 7-0.